

# Queenscliff Cruising Yacht Club - Arrival Information Sheet

**WELCOME TO QCYC - We hope you have an enjoyable stay**

The following information and guidelines will assist you during your visit to QCYC and ensure your comfort and safety.

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- 1 Upon arrival by boat** On arrival, the QCYC Officer of the day or other QCYC Member may direct you to the best place to moor your boat. Please cooperate. Your boat must face to the south.
- Current wharfage fees are set out in the front of the Wharfage Book.** QCYC Members have first rights to berths. As a consequence, visitors may be asked to leave in circumstances where berths are limited and a Member arrives.
- Visitors whose boats stay overnight on the wharf (and Members whose boats are not on the QCYC register) must pay wharfage fees in cash before departure.** **Once your boat is safely secured, please make your way into the Clubhouse, and complete the Wharfage Book on the table in the Foyer.** To complete this book, you must find the first vacant record page, fill in your name and boat name and the date of arrival (if a visitor, also provide your contact address and phone number) and then enter your boat name against the page number index in the front of the book. Before departure you must fill in your departure date.
- Place your payment in the envelope provided and write on the envelope: the amount, your name (and contact details if a visitor), your boat name and the page in the Wharfage Book . Place the sealed envelope in the black box on the wall.** Only Club members with boats on the QCYC register may elect to be invoiced later for wharfage fees.
- Note:**
1. Evidence of current vessel insurance may be requested by the Club.
  2. Animals are not permitted on the Island or on your vessel.
- Visitors Please Note:**
1. Visitors (that is all non-members of QCYC) must be signed in and be accompanied by a member and this member must remain with the visitor during their stay.
  2. Visitors must not leave their boat unattended on the wharf.
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- 2 Emergency Numbers and Emergency Response** For any **emergency situation** including: fire, accident ring or essential after-hours access through the gate, telephone the Defence Business Centre, which is open 24 hours/7 days a week on:
- 5254 9499**
- Ambulance phone: **000**  
Police phone: **000**  
Fire phone: **000**  
Gatehouse (gate open hours): **5220 4468**
- Note the position of fire extinguishers and the fire cart and familiarise yourself with their operation.
- A copy of the QCYC Emergency Response Plan is on the kitchen notice board. Please ring Commodore Brian Golland, 0417 772 220 or 5256 2176 or Safety Officer, Vice Commodore Roger Bennett: 0417 124 186, 5229 9200 (bus.hrs.) or 5245 7776 to inform them of incidents once emergency services and Defence have been notified.
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- 3 Rafting-up** During busy times you may be directed by the on-duty Member to "raft-up" alongside another boat, please ensure you have an adequate number of fenders in place for that purpose.
- Fender boards are essential if your boat is moored against the wharf. There are a number of fender boards available in the rack. Where possible, choose a board which is not the property of another yacht. Boards must be returned to the rack on departure.
- Once alongside another boat, it is courteous to reach the Wharf by stepping across the front of the vessel, i.e. around the front of the mast.
- During your stay, you may be required to move your vessel to allow other vessels to berth.
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- 4 Power** There is no electricity on the Club wharf and **power leads are not permitted to be used from the Club to your vessel.**
- As a courtesy to other yachts, engines and/or generators for recharging batteries on your vessel should only be used between the hours of 8 am and 12 midday.
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- 5 Upon arrival by car** Please note the opening and closing times of the Defence Department security gate at the entrance to Swan Island. These times change throughout the year. Once the gate closes, there is no road access onto or off the Island. (In an emergency access can be arranged by ringing 5254 9499.)
- Please observe the Club speed limit and other road signs explicitly. The safety of everyone, including young children is paramount and exceeding 15 km/hr on Club-maintained roads greatly increases maintenance costs.
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- 6 Clubhouse facilities** The Club operates on a volunteer system in relation to the cleaning of the Club facilities and a duty roster board is located inside the hall area. Cleaning supplies are in the cupboard under the stairs.
- Both members and overnight visitors are encouraged to put their name (or boat name) against various tasks to assist with keeping the Club clean and tidy. Many hands make light work.
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<b>7 Kitchen</b>	<p>The facilities available for everyone's use include: cooking utensils, crockery etc. Please wash and tidy up after every meal and please don't leave food in the kitchen area. Clean the BBQs after use.</p> <p>Kitchen bins should be emptied into the large wheelie bins in the service area north of the Clubhouse. Please put a new bin liner in emptied bins. If time and weather permit, wash and dry tea towels.</p>
<b>8 Fridges, Freezers</b>	<p>Fridges and freezers are available for your use. Please note carefully the instructions on the door of the fridge or freezer as they are specifically allocated to food, drinks and ice. Please observe these and use appropriately. Plastic, lidded tubs, which include your yacht's name, are recommended for food storage in fridges. Remove and dispose of all items before departure.</p>
<b>9 Ice</b>	<p>Ice is available for sale at \$3 a bag. Payment is to be left in the container in the freezer.</p>
<b>10 Bathroom</b>	<p>As a courtesy to others and to save gas, please limit your shower time to three minutes. Please leave the bathroom in a clean and tidy state – there are mops and cleaning agents available for this purpose.</p> <p>A disabled toilet and shower facility is located at the northern end of the clubhouse. This facility also provides a baby change table.</p> <p><b>Note</b> – whilst moored to the QCYC Wharf use of vessel toilets discharging to the sea is prohibited.</p>
<b>11 Laundry</b>	<p>Laundry facilities are located near the games room at the northern end of the club house. A rotary hoist is located in the Club grounds. You will need to supply your own washing detergent.</p>
<b>12 Outdoor BBQ area</b>	<p>This area is to be enjoyed by all. Please ensure that you leave the BBQ clean after you have used it. If the wind comes up, please let down the outdoor umbrellas and store them inside the clubhouse.</p>
<b>13 Members' Bar</b>	<p>This is located upstairs. When you hear the "hooter" or see the yellow flag the bar is open and members and visitors are encouraged to meet, mingle and enjoy refreshments on offer. Drinks are available from the bar at very competitive prices. Enjoy the great views and stunning sunsets from the balcony. Please feel free to byo nibbles. You must not consume your own liquor in the upstairs area and balconies when the bar is open. At other times you can bring your own drinks but they must be only consumed within the times and areas set in the club licence in the bar.</p> <p>Note – Children are not permitted in the upstairs members' bar area.</p>
<b>14 Children</b>	<p>Children must be supervised by an adult at all times.</p> <p>For safety, it is recommended that all children under 10 years of age, wear a life jacket when;</p> <ul style="list-style-type: none"><li>• on board,</li><li>• crossing a vessel docked at the Club wharf,</li><li>• Around the Club wharf and waterways.</li></ul>
<b>15 Dinghies</b>	<p>A Club dinghy and oars are available to cross the Cut when going into Queenscliff.</p> <p>To avoid being swept out through the Cut in an ebb tide, you should keep close to the bridge. Life jackets must be worn at all times. Keep the dinghy ramps clear for use by others. Tie up tenders only inside (east of) the Wharf or store them on land to keep them clear of boats arriving and departing.</p>
<b>16 Swimming</b>	<p>Swimming in the Cut is dangerous due to the strong currents and commercial and public boating traffic. Swimming in and around yachts moored at the Club Wharf should be undertaken with care.</p>
<b>17 Walking Around</b>	<p>As the Club is on a Crown Lease, surrounded by Defence land, Members and visitors are restricted to a limited area around the Club premises.</p> <p>It is not permissible to walk on or off the Island.</p> <p>Pedestrian traffic is not permitted past the bridge on the Club access roadway.</p> <p>Under Defence regulations, walking along the beach in a northerly direction past the Defence warning signs is not permitted.</p> <p>Fishing is not permitted from the bridge on the Club access roadway.</p>
<b>18 Taxi</b>	<p>The taxi service in Queenscliff is happy to pick-up and drop-off, during daylight hours when the Defence gate is open. Telephone: 132227</p>
<b>19 QCYC Membership</b>	<p>Visitors interested in Club Membership, please discuss with any Member present. For membership application details refer: <a href="http://www.qcyc.org.au">www.qcyc.org.au</a> or collect a membership application from the foyer.</p> <p>We welcome new members.</p> <p><b>QCYC – Clubhouse telephone: 03 5258 1692</b> (no STD or other blocked calls)</p>

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*Please enjoy your stay at QCYC*